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| **Assessment Details and Submission Guidelines**  |
| **Trimester**  | T3 2020  |
| **Module Code**  | UF05-CT |
| **Module Title**  | **Critical Thinking** |
| **Assessment Type**  | **Individual Assignment (Report format)**This is strictly required to be your own original work. Plagiarism will be penalised. Students are required to apply the theories and knowledge derived from the module materials, demonstrate critical analysis and provide a considered and comprehensive evaluation. Students must use correct in-text citation conventions. |
| **Assessment Title**  |  | **Reflective Report on Using Critical Thinking** |
| **Purpose of** **the assessment and linkage to ULO.** |  | Students are required to write a Reflective Report to document and analyse their use of Critical Thinking.In this report, students must address the following key themes from the module, including: 1. Identify and describe what is meant by critical thinking in an academic context.
2. Comment on some of the fundamentals of critical thinking and give evidence of their implementation.
3. Demonstrate personal reflection through the process of critical analysis.
4. Include advantages of Critical Thinking techniques used.

The main **Module Learning Outcomes** applicable to this assessment are:A1. Identify and describe what is meant by critical thinking in an academic context.B1. Construct a basic analysis of the fundamentals of critical thinking and show these in clear and understandable ways.B2. Describe the advantages associated with using techniques known as critical thinking in ways that relate to the topics being considered.B3. Construct a researched and supported review of the main points concerned with examining an argument in depth and creating a personal response that analyses the content of the issue being analysed.B4. Identify how and where critical thinking fits into the preparation of an academic module.B5. Communicate ideas in an accurate, reliable, structured and coherent manner.B6. Begin to evaluate and apply reasoned thinking and collation of supporting evidence in relation to conflictingsets of information and academic opinion.B7. Make effective and comprehensive use of SMU’s library and e-learning resources for sourcing information; e.g. catalogue and bibliographic resources. |
| **Weight**  |  | **40%**  |
| **Total Marks**  |  | **50 Marks**  |
| **Word limit**  |  |  1**,000 words** (plus or minus 10%) is to be strictly observed.  |
| **Due Date**  |   | **Week 6 - Friday 6 PM** |
| **Submission Guidelines**  | * All work must be submitted on Blackboard or Moodle by the due date along with a completed Assignment Cover Page.
* The assignment must be in MS Word format, 1.5 spacing, 12-pt Arial font with appropriate section headings and page numbers.
* Reference sources must be cited in the text of the report and listed appropriately at the end in a reference list, all using Harvard referencing style.

**Note:** Your lecturer may require you to submit a **draft report** in Week 5. **Ensure the report is checked for plagiarism using Turnitin. Please read the academic integrity statement included in this document. Consult your lecturer if you are unsure or you require clarification about academic integrity.**  |

# Assignment Specifications

**Purpose:**

This individual assignment is an opportunity for students to demonstrate their understanding of the module so far and apply their knowledge of the theories in practical ways. Students will need to apply critical thinking skills and demonstrate a depth of analysis based on their own personal reflective process and research of credible academic sources. Students are encouraged to keep a reflective journal to document their process as a basis for their report.

## Details

Write a Reflective Report on using Critical Thinking.

The report can include topics such as

* using Critical Thinking in daily life
* integrating Critical Thinking into your research process
* applying Critical Thinking as a basis for self-development as a university student

It is important to include your own personal reflections based on applying critical thinking. This may involve describing steps that you have taken, followed by analysing and evaluating them.

## Assignment Requirements:

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| * **Holmes Institute Cover Page** [This is essential and must be completed accurately]
* **Introduction** – A brief outline of the areas that will covered in the report and the writer’s position.
* **Main Body** – Give details of applying Critical Thinking theories and models combined with analysis and evaluation.
* **Conclusion** – Summarise the main themes of the reflective report and key learnings gained.
* **Page Numbers** must be used.
* **Word Limit** must be adhered to. Limit is 1,000 words (plus or minus 10%)
* **In-text Citations and Reference List** must use Harvard Referencing conventions.
* **Adequate evidence of research** must be shown with a minimum of three academic reference sources provided.
* **Submission**: when finalised, students must submit an electronic copy ONLY onto Blackboard or Moodle via **Turnitin** using the final submission links by the due date.

Your final submission is due **Friday of Week 6 at 6pm**. Late submissions will attract penalties at the rate of -10% per day. |

# Marking Rubric

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|  | Task Fulfilment | Reflective Insights & Critical Analysis | Coherence and Cohesion | Accuracy of Grammar, Punctuation, Lexis | Academic Conventions |
| **7-10****marks** | Fulfils task thoroughly.Presents a well developed response to the question.Good level of improvements have been made from first draft to final. | Strong level of reflective insights and effective critical analysis. | Clear and logical overall progression.Arguments are presented clearly.Effective interlinking between ideas. | High level of accuracy in grammar and punctuation. A range of topic-specific lexis has been used accurately. | A range of reliable sources have been cited in an effective way. |
| **5-6 marks** | Generally fulfils task but some parts may be covered more fully than others.Presents a reasonably developed response but there may be some minor omissions/inaccuracies.Adequate improvements have been made from first draft to final. | Adequate level of reflective insights and critical analysis. | Clear and logical overall progression for the most part.Arguments are generally presented clearly, despite minor lapses.Fairly effective interlinking between ideas for the most part. | Reasonable level of of accuracy in grammar and punctuation, despite minor slips.Adequate range of topic-specific lexis used, with reasonable accuracy. | Evidence of adequate research. Reliable sources have been cited accurately for the most part. |
| **3-4 marks** | Task only partially addressed (including not adhering to word count)Presents a partially developed response only. Some inaccuracies/omissions.Only some improvements made from first draft to final. | Only partial evidence of reflection and inclusion of critical analysis. | Presents ideas with some organisation but lacks overall progression.Lack of clarity at times in argumentation.Interlinking between ideas faulty or repetitive. This may cause some strain for the reader. | Some inaccuracies in grammar and punctuation.Limited range of topic-specific lexis used. Some inaccuracies persist. | Evidence of basic research.Some inaccuracies in referencing.Some sources may not be reliable. |
| **0-2 marks** | Task response limited.(including not adhering to word count).Poorly developed response with limited content.Minor/no improvements made from first draft to final. | Limited evidence of reflection.No attempt/ only minor attempt at critical analysis. | Lack of overall organisation.Lack of clarity in argumentation. Significant strain caused for the reader.Poor interlinking between ideas. | High level of inaccuracies in grammar and punctuation.Little attempt made to incorporate topic-specific lexis.Lexis is generally limited or inaccurate. | Limited or no evidence of research and referencing. |
| **Report****Total** **50 marks**  | **Comments** Specific feedback will also be provided by your local campus lecturer in Blackboard when grades are released. You should also consider seeking consultation prior to submitting your assignment and prepare a draft for review prior to final submission. | The Final Mark awarded will be released on Blackboard two weeks after submission, unless it is submitted lateor another date is provided by your local campus lecturer. |

 **Academic Integrity**

Holmes Institute is committed to ensuring and upholding Academic Integrity, as Academic Integrity is integral to maintaining academic quality and the reputation of Holmes’ graduates. Accordingly, all assessment tasks need to comply with academic integrity guidelines. Table 1 identifies the six categories of Academic Integrity breaches. If you have any questions about Academic Integrity issues related to your assessment tasks, please consult your lecturer or tutor for relevant referencing guidelines and support resources. Many of these resources can also be found through the Study Sills link on Blackboard.

Academic Integrity breaches are a serious offence punishable by penalties that may range from deduction of marks, failure of the assessment task or unit involved, suspension of course enrolment, or cancellation of course enrolment.

**Table 1: Six categories of Academic Integrity breaches**

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| **Plagiarism** | Reproducing the work of someone else without attribution. When a student submits their own work on multiple occasions this is known as **self-plagiarism**. |
| **Collusion** | Working with one or more other individuals to complete an assignment, in a way that is not authorised. |
| **Copying** | Reproducing and submitting the work of another student, with or without their knowledge. If a student fails to take reasonable precautions to prevent their own original work from being copied, this may also be considered an offence.  |
| **Impersonation** | Falsely presenting oneself, or engaging someone else to present as oneself, in an in-person examination. |
| **Contract cheating** | Contracting a third party to complete an assessment task, generally in exchange for money or other manner of payment. |
| **Data fabrication and falsification** | Manipulating or inventing data with the intent of supporting false conclusions, including manipulating images. |

**Source**: INQAAHE, 2020

## Extensions

If circumstances beyond your control will prevent you from submitting an assignment by the due date, you should speak to your Module Coordinator as soon as you become aware of the problem. Your Module Coordinator may allow you to do the task at another time or may give you an extension of up to two weeks.

Assignment Extensions are normally only approved when students apply before the due date. The Module Coordinator may ask you to supply supporting documentation about the difficulties you are facing, and evidence of the work you have completed so far.

Note that work that is submitted late without an approved extension will be subject to a marking penalty, or may not be marked at all.